

# **LOWER HUTT TENNIS CLUB (INC)**

## **83rd Annual Report and Financial Statements**

For the year ended 31 May 2010

To be presented at the Annual General Meeting  
of the Club to be held in  
The Club Pavilion, Totara Crescent, Lower Hutt  
on Tuesday 27 July 2010  
at 7.45pm

67a Totara Crescent, Lower Hutt  
Telephone 5696 872

# ANNUAL PRIZEGIVING

All members are invited to the  
Prizegiving for the Club Championships  
which will be held  
prior to the AGM on 27th July 2010  
commencing at 7:30pm and preceded by  
drinks and light refreshments

This will include presentation of cups and  
certificates to all winners and runners-up  
and also includes other special awards  
for Senior players and Committee awards.

All members who are listed in the Senior Report  
or nominated for special awards are asked to be present at least  
for the Prize giving at 7:30pm if not before for refreshments.

# AGENDA

## 7:30 Prizegiving followed by Annual General Meeting

- (i) Apologies
- (ii) Approval of Minutes of last Annual General Meeting
- (iii) Presentation of Annual Reports
- (iv) Presentation of Financial Statement of Accounts for past year.
- (v) Confirmation of Honoraria's  
Secretary:  
Treasurer:

### (vi) Subscriptions:

The following are the proposed subscriptions for the 2010/11 season recommended by the Committee. (These include the fees imposed by HVT). They shall include a \$35 development levy payable by all senior members.

	<i>Sub pre 1 Oct \$</i>	<i>Sub after 1 Oct \$</i>
<i>Senior (19 &amp; over)</i>	225	230
<i>Couple (same address)</i>	410	420
<i>Family (same address)</i>	590	605
<i>Midweek (midweek tennis only)</i>	200	205
<i>Veterans (over 65)</i>	200	205
<i>Junior/Intermediate (Under 19)</i>	115	120
<i>Student (full time) – (New category)</i>	185	190
<i>Court Hire (per hour)</i>	10	10
<i>Visitors Fee (per player)</i>	5	5
<i>Non Playing (no court use)</i>	20	20
<i>Entrance Fee (juniors exempt)</i>	100	100
<i>Corporate Gold</i>	2000	2000
<i>Silver</i>	1000	1000
<i>Bronze</i>	500	500

(The above subscriptions include GST and entry fee for Club Championships). Subscriptions are due 30 September 2010. (Note : this year subs paid after 1 October attract the 15% GST increase)  
Any member with unpaid subscriptions after 31 October 2010 may lose all membership privileges.

- (viii) **Election of 2010/11 Officers** - Nominations received. Other nominations very welcome.
 

President	<i>John Donaghy</i>
Hon. Secretary	<i>Graham Nelson</i>
Hon. Treasurer	<i>Jackie Clarke</i>
Club Captain	<i>Vacant</i>
Auditor	<i>Pat Sheehan</i>

- (viii) **Nominations & Elections for Management Committee (6 - 12 required)** Nominations received: Mr Trevor Dine, Ms Sylvia Wilmshurst, Mrs Raewyn Roberts, Trudi Amos.

(ix) **Nominations to HV Tennis Management Committee (2 or more available)**

(Midweek and Junior sub-committee members nominations welcome).

(x) **Election of Delegates to the HV Tennis AGM (Secretary + 7) to be held 30th August 2010**

(xi) **Proposed dates of opening days of summer season**

*Seniors*            28-29<sup>th</sup> August  
*Juniors*            TBA  
*Midweek*          TBC



(xii) **General Business**

(xiii) **Light refreshments cont'd**

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## 2009/10 Office Bearers

<b>President</b>	Mr John Donaghy
<b>Life Members</b>	Mrs Barbara Allen Mrs Noeline Savage Mr John Donaghy Mr Graham Nelson
<b>Hon. Secretary</b>	Mr Graham Nelson
<b>Hon. Treasurer</b>	Mrs Jackie Clarke
<b>Club Captain</b>	Vacant
<b>Junior Club Captain</b>	Mrs Elizabeth Josephson
<b>Midweek Club Captain</b>	Mrs Trish Lloyd
<b>Auditor</b>	Mr Pat Sheehan

President, Hon Secretary, Hon. Treasurer and Club Captain are ex-officio members of the Management Committee.

## Committees 2009/10

<b>Management Committee:</b> Mrs Trudi Amos (Chair) Mr John Donaghy Mrs Jackie Clarke Mr Trevor Dine Ms Sylvia Wilmshurst Mrs Raewyn Roberts	Mrs Trish Lloyd Mr Graham Nelson Mr Aarno Korpela Ms Ora Whaanga Ms Linda Forsyth	<b>Junior Sub-Committee:</b> Mrs Elizabeth Josephson Kevin Garner Jack Ng (Coaching) Ross Mitchell Mrs Lisa Chapman Mrs Sheryl Edgar Mrs Mandy Stewart Mrs Jenny Taylor Mrs Catherine Wong
<b>Midweek Committee:</b> Trish Lloyd Eileen Cullen Jan Edwards Ros Reed Chris Kibblewhite Janice O'Sullivan	Jackie Clarke Lisa Chapman Debbie Neilson Janet Pike Sheryl Edgar Jenny Taylor	

## **HV Tennis Management Committee Representatives 09/10**

Trevor Dine, Peter Calder.

## **HV Tennis Delegates to HV Tennis AGM 09/10**

Graham Nelson (Secretary) and Sylvia Wilmshurst, John Donaghy, Trevor Dine, Graeme Josephson and Peter Calder.

## **2009/10 MEMBERSHIP**

Membership of the club was as shown below, together with comparative figures of previous years.

As at 31 May	<b>2009/10</b>	2008/09	2007/08	2006/07	2005/06	2004/05	2003/04	2002/03
Senior Male	<b>76</b>	79	87	95	88	78	80	79
Senior Female	<b>89</b>	86	85	99	99	98	98	86
Junior Male	<b>72</b>	70	63	71	64	75	74	65
Junior Female	<b>40</b>	39	41	44	38	38	53	68
0-11 Male	<b>58</b>	54	53	59	59	44	53	48
0-11 Female	<b>40</b>	28	31	42	48	43	50	61
Total	<b>375</b>	356	360	410	386	376	408	407

## **2009/10 Administration Award**

TS Williams Cup (Most Outstanding Member). Sylvia Wilmshurst.

## **2009/10 Sponsors Acknowledgement**

The club recognises the contribution of

**NZ Community Trust,**

**Pub Charity,**

**Lion Foundation,**

**Hutt Mana Energy Trust, and**

**Pelorus Trust**

with funds for junior coaching, tennis balls, upgrading lighting and the court resurfacing project.

We thank these organisations for their generous support.

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## CHAIRMAN'S REPORT

It has been a busy and challenging year for the Lower Hutt Tennis Club, and the year saw the Club go through a number of changes.

As I reflect back on the year as a Club we should be proud of what we have achieved.

Using the Club's newly installed lights was the first highlight for the year, and walking out onto the Courts the first time they were turned on was quite dazzling. The new lights have proved popular with more and more members taking the opportunity to play longer into the evening.

It was a year of success for our competition teams and it is good to see the dedication that is given to tennis at this level, and as a Club we are well represented at both a Senior and Junior level.

Congratulations to all the Winners.

The partnership that the Club had with Gene Ridgway and Atomic Tennis ended during the year, with Gene taking up a coaching opportunity in Fiji. The recent appointment of Joel Barr has put the Lower Hutt Tennis Club into a strong position for the future, and we have the level of coaching available at the Club to cater for all levels of players, and coaching programmes in place for Senior and Junior members. This year we have seen our membership numbers grow slightly, which is encouraging, and this will continue to be a goal for the Club, as we will promote fun events, coaching, and social activities to attract more members, and to support current members.

We are in a time where there are less and less volunteers available to come on the committee. The impact of fewer volunteers has seen more pressure, and workload pushed to the volunteers that we do have.

Thanks to the Committee for all your efforts during the year. We are going into a new year with committee and club positions not filled, and the impact of not filling these positions will be noticeable for the Club. Please think about what skills you have, that you could put your hand up and help with at the Club. Remember many hands make light work!

I would like to thank all the volunteers that we do have for the work you do for the Club. Many of our volunteers are not on the committee, and the work that you tirelessly continue to do in the background can often go unnoticed, but it is appreciated, and as a Club we wouldn't survive without the support.

Our Club grounds are looking really good, and will be further improved next year when we complete maintenance on the court surfaces. Funding has been secured, for four of our plexipave courts to be resurfaced, and once this is done, our grounds will be of the highest quality. The attention will then need to turn to the Club Rooms, which requires some much needed upgrading.

With changing times, comes about the requirement to embrace some change to the way that we do things, to ensure that we have the best structure in place that gives the Club the financial viability not just for tomorrow, but for the future. The coming year will see the Committee working to ensure that the Club is in a strong position for the future.

It has been rewarding for me to be part of such a proactive Tennis Club.

Trudi Amos



experienced captains and a team selection policy designed to ensure team members have an opportunity to perform at the correct standard to remain motivated throughout the season attending team practices and winning their games. This season I returned to the convener position and decided to use Top Dog ratings to create shadow teams and organised early practices to confirm final places for all teams. It has been a relatively smooth season in regards to weather and player conflicts and the decision to play 5 person teams proved to be the right one with no defaults and minimal use of reserves.

The club has decided to recognize the playing improvements of interclub team members by introducing a new trophy for the "Most Improved Interclub Player". It is with great pleasure to dedicate the trophy to Julie Scott who has been a long serving and the most successful Regional 1 team captain in the clubs' history. Her constant high performance as a pivotal player of the clubs women's top team has led to her winning the coveted Wellington Regional player of the year many times. In naming the first recipient of this trophy it is satisfying to know the club continues to prove that it has great depth with talented grass root players and leaders coming through each year from the junior grades allowing our senior interclub teams to perform at a winning standard every year.

Most Improved Interclub Player for 2009/2010 winning the Julie Scott Trophy is:

Jordan Beere (Div3) - Played all 16 games and won 12 , captained the side to a 2<sup>nd</sup> position overall, showed great leadership and sportsmanship at such a young age.

The Nominated Most Improved Players for 2009/2010 receiving certificates of merit are:

Katie Farrell (Reg 2) Jessica Dowling (Reg 3) Thomas McCabe (Reg1) Mac Leesberg (Div1) Oscar Neison (Div1) Josh McGregor (Div 3) and Charlotte Kerr (Div1)

Sylvia Wilmshurst

Senior interclub Convener 2009/2010

### **The teams final interclub placings and players final Top Dog ratings are:**

Mens Regional:

1 : Daniel Baxter S2/D3, Thiem Nguyen S4/D4, Thomas MCCabe S5/D5, Marc Scheper S5/D5, David Herman S6/D6, Gerard Farrell S7/D7  
3 : Dave Leesberg S5/D5, Alastair Basalaj S7/D8, Steve McPhee S8/D7, Mac Leesberg S7/D7.

Women Regional:

1 : Rachel Baxter S5/D5, Julie/Scott S3/D3, Hanna Baxter S4/D3, Jen Burrige S4/D4, Carmel Sheehan S5/D5.  
2 : Leonie Campbell S4/D4, Katie Farrell S6/D7, Monique Buckley S4/D4, Kathy Coyne S5/D5, Raewyn Roberts S5/D5.  
2 : Hera Swinton S6/D6, Ashleigh Ward S6/S7, Rebecca Clarke S6/D7, Jessica Dowling S7/D7.

2 : Iona Tuleasca S8/D8, Srinivas Ramadani S9/D9, Larry Mahn S7/D8, Clive Jepson S9/D8, Chester Holmes S9/D9.

3 : Justin Ng S9/D8, Mike Holdsworth S9/D8, Jordan Beere S9/D9, Richard Grant S10/D10, Aarno Korpela S10/D9, Peter Howse S10/D10.

3 : Kamahi Connor S9/D8, Josh McGregor S9/D9, Cameron Van Baarle S8/D9, Tyler Titov-Smith S9/D10, Josh Mitchell S9/D9.

Womens Divisional:

1 : Sylvia Wilmshurst S6/D5, Esther Boyle S8/D9, Charlotte Kerr S8/D9, Amanda Lamb S10/D11, Liza Farrelly S9/D9.

Mens Divisional:

1 : Trevor Dine S7/D5, Andrew Gaudin S8/D7, Oscar Nielsen S7/D9, Scott Basalaj S8/D8, Kieren Casbolt S8/D9, Mark Cullen S6/D6.

## **HUTT VALLEY PRESIDENTS GRADES.**

The teams competing in the Hutt Valley Presidents Grade were;

Division 1 4<sup>th</sup> Alex Bridger, Tony Green, Ros reid, Zelma Foo and Mieke Wensvoort,

Division 2/2 1<sup>st</sup> Gerald Burns, Owen Norriss, Sue Anderson and Kathy Maguren.

Division 2/1 3<sup>rd</sup> Pat Clegg, Dick Werry, Kathy Brabib and Margaret Wilkaer.

Division 2/3 5<sup>th</sup> Aarno Korpela, John Farrell, Michael Pheonix, Andrea McCarty and Lesley Pheonix.

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## **JUNIOR REPORT**

The 2009/10 season began with a different format for the Sunday morning coaching sessions. Gene decided to trial 3 x 1 hour sessions to specifically target the abilities of beginners, intermediates and advanced players. This was a great success, meaning smaller groups, less time spent waiting in line and coaches being able to specifically identify those that needed extra help. We also took advantage of the extra courts and the advanced players competed in mini tournaments practicing their techniques while playing games.

Once again Kevin Garner did a fantastic job coordinating the trials and team selections for junior interclub. The Lower Hutt teams did exceptionally well overall with two teams moving up 2 grades after Christmas and our Regional 1 Boys winning the grade. We also entered another two Under 12 teams in the Post Christmas competition.

We farewelled Gene and his family in February when they moved to the warmer climate of Fiji. After 10 years at the club, Gene has nurtured many young talented players.

Junior Club Champs were organized by Lisa Chapman & Sheryl Beere. They were hoping to have the first 2 rounds completed by Christmas but weather and holiday plans put paid to that idea. After many phone calls, Lisa & Sheryl made sure all the games were completed by early March. Once again our end of year prize giving was completed in perfect conditions with plenty of laughs and food!

Four of our juniors were picked to represent the Tennis Central Region in a tournament held in Auckland in late 2009. Whilst the standard of competition in Auckland is a step above what we are used to, our players competed admirably. Congratulations to Tyler Titov-Smith, Naea Albert, Alex Calder & Lauren Beere for being selected.

I would like to thank our volunteer coaches on a Friday night along with the committee who helped administer the junior club this year. It is nice to see some new faces stepping up to help as this will be my last year as Junior Club Captain. We all want to have our children playing for a successful club and being coached within a safe environment and I look forward to more parents putting their hands up to offer their support with this.

Elizabeth Josephson

**Junior Convenor**

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## **2010 Junior Club Champ results**

Winner Open Boys Singles	David Silcock
Runner Up Open Boys Singles	Alex Calder
Winner Open Girls Singles	Naea Albert
Runner Up Open Girls Singles	Lydia Wysocki
Winners Open Boys Doubles	Alex Calder & Vikas Shenoy
Runners Up Open Boys Doubles	Jordan Musgrave & Thomas Josephson
Winners Open Girls Doubles	Miia Korpela & Anca Sandulescu
Runners Up Open Girls Doubles	Naea Albert & Lauren Beere
Winner U12 Boys Singles	Joshua Chuah
Runner Up U12 Boys Singles	Thomas Josephson
Winner U12 Girls Singles	Lauren Beere
Runner Up U12 Girls Singles	Victoria Stewart
Winners U12 Boys Doubles	Francis Pooke & Rorie French
Runners Up U 12 Boys Doubles	Robert Nickel & Joshua Hurst
Winners U12 Girls Doubles	Angela Chapman & Victoria Stewart
Runners Up U12 Girls Doubles	Grace Justice & Abbey Russell
Winners U10 Boys Singles	Peter Mitchell
Runner Up U10 Boys Singles	Brad Newson
Winners U10 Girls Singles	Jennifer Chuah
Runner Up U10 Girls Singles	Olivia McCormack
Winners U10 Boys Doubles	Sean Powlesland & Brad Newson
Runners Up U10 Boys Doubles	Peter Mitchell & Brian Luo
Winners U10 Girls Doubles	Jennifer Chuah & Olivia McCormack
Runners Up U10 Girls Doubles	Arianha Albert & Meg Henderson
Most Valuable Girl (Interclub)	Sophie Trask
Most Valuable Boy (Interclub)	Ben Hurst
Most Improved Girl (interclub)	Anca Sandulescu
Most Improved Boy (Interclub)	Joshua Gomez
Interclub Team of the Year	Boys regional 1 Federer: David Silcock, Joshua Chuah, Ollie Newman, Alex Calder & Lucien Coyle
<b>Junior Player of the Year</b>	Francis Pooke
<b>Junior Club "Spirit" Awards</b>	Vikas Shenoy Peter Newman Emily O'Shea Bonnie Jansen

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# TREASURERS REPORT

## LOWER HUTT TENNIS CLUB INC INCOME STATEMENT FOR THE YEAR ENDED 31 MAY 2010

	note	2010 \$	2009 \$
<b>INCOME</b>			
<b>Subscriptions</b>			
Senior		15,084	13,933
Midweek		2,636	3,124
Juniors		17,582	17,587
Family		3,840	2,880
Couples		3,716	3,258
Veterans		2,302	2,622
Student		729	284
Parent		1,044	827
Non Playing		107	196
Balls & team fees		7,855	7,088
Court hire		4,502	4,766
Donations		210	740
Interest		2,262	3,568
Grants	3	36,477	8,251
Sundry income		251	191
<b>Total income</b>		<b>98,597</b>	<b>69,315</b>
Transfer from Facility Development Fund		32,190	-
Transfer to Facility Development Fund		(4,729)	(4,724)
<b>Net income</b>		<b>126,058</b>	<b>64,591</b>
<b>EXPENDITURE</b>			
Advertising		822	844
Affiliation fees		14,459	12,992
Balls		4,710	3,885
Coaching		10,463	13,699
Depreciation		16,100	11,033
Electricity		2,313	1,907
General expenses		538	332
Insurance		1,076	998
Interclub entry fees		4,831	4,773
Junior promotion		98	103
Shirts		327	1
Printing/Stationery/Postage		308	951
Regional Tennis		930	718
Rent & Rates		3,129	3,160
Repairs & Court Maintenance		3,371	2,188
Social Activities		888	495
Telephone		570	592
Trophy & engraving		317	34
Tennis in schools		-	2,425
<b>Total expenditure</b>		<b>65,250</b>	<b>61,130</b>
<b>NET SURPLUS/(LOSS)</b>		<b>60,808</b>	<b>3,461</b>
Members funds brought forward		112,129	108,668
<b>Members funds at year end</b>		<b>172,937</b>	<b>112,129</b>

**LOWER HUTT TENNIS CLUB INC  
BALANCE SHEET AS AT 31 MAY 2010**

	2010	2009		2010	2009
	\$	\$		\$	\$
<b>CURRENT LIABILITIES</b>			<b>CURRENT ASSETS</b>		
Creditors	300	300	National Bank	37,902	66,416
Grants received in advance	15,000	15,500	Debtors	2,091	1,675
	<u>15,300</u>	<u>15,800</u>	Inventories	1,233	3,154
				<u>41,226</u>	<u>71,245</u>
<b>ACCUMULATED FUNDS</b>			<b>INVESTMENTS</b>		
Members funds	172,937	112,129	National Bank Deposits	43,294	14,717
Facility Development Fund (note 4)	4,729	32,190	Development Fund Deposits	4,729	32,190
	<u>177,666</u>	<u>144,319</u>	<b>FIXED ASSETS (note 2)</b>	103,717	41,967
	<u><u>192,966</u></u>	<u><u>160,119</u></u>		<u><u>192,966</u></u>	<u><u>160,119</u></u>

**LOWER HUTT TENNIS CLUB INC  
NOTES TO THE FINANCIAL STATEMENTS**

**1. STATEMENT OF ACCOUNTING POLICIES**

**REPORTING ENTITY**

The Club operates as an incorporated body under the Incorporated Societies Act 1908.

**GENERAL ACCOUNTING POLICIES**

The financial statements have been prepared using the historical cost basis under the principles of accrual accounting except for subscription income which is accounted for on a cash basis.

**CHANGES IN ACCOUNTING POLICIES**

All accounting policies have been applied on bases consistent with previous years.

**PARTICULAR ACCOUNTING POLICIES**

**Fixed Assets**

Fixed Assets are shown at original cost less accumulated depreciation. Fixed Assets are depreciated over a 10 year period on a straight line basis, with the exception of sundry assets which are depreciated over 5 to 10 years on a straight-line basis.

**Inventories**

Inventories have been valued at the lower of cost or net realisable value.

**Goods & Services Tax**

The financial statements have been prepared on a GST exclusive basis.

**Differential Reporting**

The club is a qualifying entity for Differential Reporting because it is not publicly accountable and does not qualify as a large entity as defined by the New Zealand Institute of Chartered Accountants framework for differential reporting. The club has taken advantage of all differential reporting exemptions.

## 2. FIXED ASSETS

	Original cost	Accumulated Depreciation	Closing book value
	\$	\$	\$
Synthetic grass courts	180,763	164,319	16,444
Lighting	78,336	5,222	73,114
Plexipave courts	70,410	69,362	1,048
Coach's building	24,352	12,575	11,777
Pavilion alterations	9,356	9,354	2
Other assets	4,757	3,425	1,332
	<u>367,974</u>	<u>264,257</u>	<u>103,717</u>

## 3. GRANTS RECEIVED

The club acknowledges the support received from the following organisations:

	\$	
Pub Charity	7,500	Lights
Pelorus Trust	5,000	Lights
Hutt Mana Energy Trust	3,000	Lights
NZ Community Trust	10,000	Lights
Southern Trust	2,000	Junior Coaching
Pelorus Trust	2,000	Junior Coaching
Pub Charity	2,737	Balls
Lion Foundation	3,240	Junior Coaching
Pelorus Trust	1,000	Junior Coaching
	<u>36,477</u>	
NZ Community Trust	5,000	Plexipave Court Resurface
Pub Charity	10,000	Plexipave Court Resurface
<b>Grants received in advance</b>	<u>15,000</u>	

## 4. FACILITY DEVELOPMENT FUND

	2010	2009
	\$	\$
Opening balance	32,190	27,466
Additional contributions	4,729	4,724
Funds applied to lighting project	<u>( 32,190)</u>	-
Closing balance	<u>4,729</u>	<u>32,190</u>

## 5. CAPITAL COMMITMENTS

The club has made a commitment to resurface courts 5 to 8 at a cost of \$28,000 (2009: \$77,700 for lighting).

## **AUDITORS REPORT**

To the members of the Lower Hutt Tennis Club (Inc.):

I have audited the financial report on pages 11 to 13 for the year to 31 May 2010. The financial report provides information about the past performance of the Club and its financial position as at 31 May 2010. This information is stated in accordance with the accounting policies set out on page 12

### **THE COMMITTEE RESPONSIBILITIES**

The Committee is responsible for the preparation of a financial report which fairly reflects the financial position of the Club as at 31 May 2010 and of the results of operations for the year ended 31 May 2010.

### **AUDITORS RESPONSIBILITIES**

It is my responsibility to express an independent opinion of the financial report presented by the Committee and report my opinion to you.

### **BASIS OF OPINION**

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report. It also includes assessing:

- the significant estimates and judgements made by the committee in the preparation of the financial report, and
- whether the accounting policies are appropriate to the Club's circumstances and are consistently applied and adequately disclosed.

I have conducted the audit in accordance with generally accepted auditing standards in New Zealand except my work was limited as explained below. I planned and performed the audit so as to obtain all the information and explanations which I considered necessary in order to provide sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial report.

Other than in my capacity as auditor, my only relationship with or interest in the Club is as a club member.

### **QUALIFIED OPINION**

In common with other organisations of a similar nature, control over the income prior to its being recorded is limited, and there are no practical audit procedures to determine the effect of this limited control.

In my opinion, except for adjustments that might have been found to be necessary had I been able to obtain sufficient evidence concerning income, the financial report fairly reflects the results of operations and the financial position of the club as at 31 May 2010.

The audit report was completed on 10 July 2010 and my qualified opinion is expressed as at that date.

**Pat Sheehan CA BCA**  
Lower Hutt